

Dear Tenants,

I would like to share other vital information and rules with you:

Payment: You must pay the rental fee and the utilities until the 15th of each month (if you have already received the e-mail with the invoice) either by cash at the reception when we are here or by transferring the money. Please bring exactly the same amount of rental fee which can be seen on the invoice (we accept forint, euro, dollar) because we can not give you back.

If you don't pay until the 15th in every month than we will send a letter to your university and to the Immigration office. Your renting fee will be payed from your tuition fee or your visa will be cancelled in this case you need to leave the country!

At the reception there is a board on which you can take a look at to see what time we will be in the house again to solve your problem, to pay or in any other case.

If you know that you will receive a letter from the post office or a package, please come to the reception to get the paper. If we inform you about it in e-mail, please come as soon as possible to get it at the reception!

You must not give the door code for anybody else, I mean like friends, mail order service, courier service.

You can only use the washing machine and the dryer after 8:00pm on the ground floor. After using it please take out your clean clothes because others also like to wash their dirty clothes. I put a bucket for clothes on each floor, please do not take it away to your room because it is also for common use. Do not stop each others washing or drying, do not put your clothes into someone's laundering and do not throw away clothes.

You must keep the kitchen clean and well-organized after yourself, please wash the dirty dishes after you finished cooking or eating. Do not take away the dishes with you into your room because these stuffs are for common use. In case of cooking and baking please turn on the extractor and do not leave the kitchen during this process. If the fire alarm starts because of cooking or baking something, or if you push the fire alarm button and there is no fire, you have to pay 1000 euro.

There is a white PET-bottle collector (at the end of each corridor, shape: square) which is not a bin! You can only put PET-bottles into the collector. You can throw out the trash on the ground floor's yard. I would like to ask you to collect the trash selectively.

You can find the cleaning stuffs (vacuum-cleaner, floor-washer, broom, shovel..) at the end of each corridor next to the PET-bottle collector. You must use the cleaning stuffs according to their proper usage and then take them back to their own place. **Cleaning the room is your responsibility, also you have to clean up after yourself at the common places if you left trash there.**

If we check the room and it's really dirty we will order a room cleaning for you which is 50 euros and it will be payed from your deposit!

Smoking is strictly forbidden in the rooms, on the corridors, in the closed common places!

If someone smokes, the contract is automatically cancelled for him/her and won't give you back the deposit! The same rule is valid for the use of other kind of drugs like marihuana in the building.

If the fire alarm starts everyone has to leave the building on the appropriate way to the street.

On the terraces accessing the railings or sitting on it is strictly forbidden! After using the sofas and chairs on the terrace please take it back to their original place.

After 10pm guests must leave the building!

I would like to ask each new tenant to join our Facebook group called Belvárosi Albérletház Közösség. It is useful because we share important information with you and you can also communicate with each other in case of problem or if you need help. The link for the group: <https://www.facebook.com/groups/620559608104164/>

Thank you for your understanding!

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